

Atlas Passport & Visa Services
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Atlas Immigration Consultant Services
(Not an Attorney)
INS@atlaspvs.com



Atlas Legal Document Assistant Services
LDA#0053 Los Angeles County, Ted Ziafathy
LDA@atlaspvs.com
Atlas Translation Service
translations@atlaspvs.com

Atlas Services **PAYMENT SHEET**

First Name: _____ Last name: _____

Address: _____

Work Phone: (_____) _____ - _____ ext. _____ Home Phone: (_____) _____ - _____

Cell Phone: (_____) _____ - _____ E-mail: _____ @ _____

PAYMENT IS FOR: Passport Spot Deposit^① Passport/Visa Processing Translations
 Pay filing fee Other services

Additional Remarks?: _____

Please complete all fields, print, sign, initial and return

Payment Type:

Visa MasterCard American Express Discover Card

Card Number: _____ **V Code:** _____

(Required)

Authorized amount: \$ _____ ^② **Expiration Date:** _____ / _____

Full Name on the Card: _____

Billing Address of the Credit Card: _____

Authorized signature

Print Full Name and Position (If applicable)

PLEASE READ AND INITIAL YOUR ACCEPTANCE OF THIS NOTICE:

Utilizing and engaging services of other private and governmental entities' on your behalf to achieve the required results, we cannot and do not guarantee such acts/approvals/certifications/benefits, etc. of such third parties. Whether the intended result is achieved or not, the entire financial risk burden of the task(s) you are employing Atlas to perform for you falls on you. Consequently, **NO REFUNDS CAN AND WILL BE ISSUED ON SERVICE FEES.** Other unused fees (i.e. filing fees, shipping fees, consular fees), will promptly be refunded. All Express Warranties and warranties of fitness for specific purpose, implied warranties, and incidental and consequential damages arising out of or attributable to the limited task/service/item we are performing for you are hereby expressly Disclaimed. **I Understand and Accept the above.** _____

Initial here

① The Passport Submission spot reservation deposit is non-refundable, non-transferable and cannot be saved or postponed for use at a later date. The deposit amount will be fully credited towards the service fee. Provided you appear and/or complete related paperwork prior to the date of reserved spot.

Important: Please remember that charges to your credit card on your monthly credit card statement will appear as **"ATLAS SERVICES 800-545-5599."**

② Where applicable, and depending on the type and category of service, or if fees are to be paid/advanced to third parties on behalf of our clients, sales tax and/or finance charges will be added.

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